

Associate Medical Director Medicare/Immunization Services

20 hours/week with benefits

The Associate Medical Director for Medicare/Immunization Services acts as a consultant and resource to the project teams responsible for the effective delivery of education and consultative services to provider groups in hospitals, nursing homes, physician offices and the community as part of Masspro's efforts for the Medicare Quality Improvement Projects associated with the Centers for Medicare and Medicaid Services (CMS) 10th Statement of Work (SOW). He/she assists customers to improve patient care outcomes and health service delivery.

ESSENTIAL / KEY RESPONSIBILITY AREAS:

- Provide consultative guidance to the achievement of specified contract goals, deadlines, deliverables and outcomes within the Patient Safety, Care Transitions and Physician Office components of the CMS SOW
- Co-leads Learning and Action Networks with other project team members
- Utilizes quality improvement strategies and tools to assist providers in the development and redesign of systems and processes
- Provides medical resources for the design, development and implementation of strategies, tools and content for the CMS initiatives in Patient Safety, Care Transitions and Physician Offices and the community
- Presents on performance improvement and specific clinical topics to diverse audiences in small and large groups
- Collaborates with Vice President/Medicare & Immunization Services, Project Team Leaders and staff to establish a high functioning team that promotes the ongoing growth and support of members
- Represents Masspro on various committees and organizations as requested
- Other duties as assigned

QUALIFICATIONS:

- MA Licensed and board certified MD with at least 7 years clinical experience required and at least 10 years clinical experience preferred.
- Five years experience performing quality improvement activities.
- Experience with collaborative and learning networks desired but not required.

SKILLS and COMPETENCIES:

- Able to synthesize in-depth medical literature and use clinical judgment to communicate with providers on complex medical or quality improvement and patient safety issues
- Utilizes critical thinking to identify issues and applies systems thinking and process management principles in formulating solutions and interventions
- Understands and can interpret clinical, procedural, regulatory and technical issues
- Able to facilitate and present to small and large groups
- Possesses excellent organizational skills and capable of multi-tasking
- Adaptive, able to deal with ambiguity and frequently changing requirements

- Uses diplomacy, tact, negotiation and conflict resolution skills when dealing with healthcare providers and physicians
- Under HIPAA guidelines, handle information with a high level of security and confidentiality

Technical Skills:

- Is experienced in using Microsoft Office and in forms of electronic communication (email, list serve, etc.)
- Is familiar with electronic health records, data reporting and analysis

PHYSICAL WORKING CONDITIONS:

- Sits and uses personal computer for periods of time
- Is able to travel statewide with some national travel - approximately 50% of time

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